



"Biliteracy, Educational Equity, and 21st Century Success for All"

BOARD MINUTES
December 14, 2019

2019-2020
CABE Board of Directors

President
Olivia Yahya
(Retired)

Immediate Past President
Elodia Ortega-Lampkin
Woodland Joint Unified School District

Vice President
Dr. Annie Rodriguez
San Francisco Unified School District
(Retired)

Director of Legislative/State Affairs
Dr. Marlene Batista
Oxnard School District

Director of Community Affairs
Karling Aguilera-Fort
Oxnard School District

Director of Financial Affairs
Dr. Barbara Flores
CSU, San Bernardino

Director of Para-Educator Affairs
Marissa Lazo-Necco
San Bernardino County
Superintendent of Schools

Director of Parent Relations
Rosa Armstrong
Palmdale School District

Director of Secondary & IHE Affairs
Dr. Cristina Alfaro
San Diego State University

Region I Representative
Dr. Annie BichLoan Duong
San Joaquin County Office of Education

Region II Representative
Esabel Cervantes
Salinas City Elementary SD

Region III Representative
Dr. Carolina Serna
Biola University, School of Education

Region IV Representative
Mary Helen Ybarra
Corona Norco Unified School District

Region V Representative
Maria Elena Esquer
Palmdale School District

Chief Executive Officer
Jan Gustafson-Corea

Legal Counsel
Mary T. Hernández
Garcia, Hernández,
Sawhney, LLP

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting on Saturday, December 14, 2019, CABE Headquarters, 20888 Amar Road, Walnut, CA 91789.

Board Members Present:

Olivia Yahya, President Elect; Annie Rodriguez, Vice President; Elodia Ortega-Lampkin, Immediate Past President; Barbara Flores, Director of Financial Affairs; Rosa Armstrong, Director of Parent Relations; Cristina Alfaro, Director of IHE Affairs; Marissa Lazo-Necco, Director of Para-Educators; Marlene Batista, Director of State and Legislative Affairs; Annie Duong, Region I Representative; Carolina Serna, Region III Representative; Esabel Cervantes, Region II Representative; Mary Ybarra, Region IV Representative

Absent:

Karling Aguilera-Fort, Director of Community Affairs and Mary Elena Esquer, Region V Representative

Staff Members & Consultants:

Jan Gustafson-Corea, Chief Executive Officer; Cynthia Vasquez-Petitt, Deputy Director; Rubí Flores, Acting Director of Professional Learning; Delma Chwilinski, Director of Programs and Events; Maria Villa-Marquez, Director of Parent and Family Engagement; Norma Rocha, Director of IT and Creative Design; Joshua Jauregui, Administrative Systems Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Laurie Nesrala, Education Consultant and Membership Liaison; and Aida Madison, Executive Assistant

Legal Counsel Present/Guests:

Mary Hernandez, Legal Counsel; Martha Zaragoza-Diaz, Lobbyist

SESSION ONE: Opening

- 1.1 Call to Order: Olivia Yahya
1.2 Roll Call: Aida Madison
1.3 Observer: Annie Duong Timekeeper: R. Armstrong

SESSION TWO: CLOSED SESSION

SESSION THREE: OPENING SESSION (cont.)

3.1 Adoption of Agenda

MOTION #1- TO APPROVE THE AGENDA FOR DECEMBER 14, 2019
Moved: Carolina Serna Second: Esabel Cervantes Approved: Yes

3.2 Approval of the Minutes for September 21, 2019

MOTION #2- TO APPROVE THE BOARD MINTUES FOR SEPTEMBER 21, 2019.
Moved: Mary Ybarra Second: Marissa Lazo-Necco Approved: Yes

3.3 Connecting Activity

SESSION FOUR: CEO's, Directors', Region Representatives' and Affiliates' Report

4.1 President's Report

Olivia Yahya stated she attended the CABE 2020 Planning Committee meeting in SF, she attended the mini conference presented with la Universidad Pedagógica Nacional and San Diego State University in Tijuana in October; Birth to Twelve Grade Water Cooler in Sacramento, participated in an interview panel for Professional Learning Director, she attended the Binational GLAD, La Cosecha in New Mexico and the BCN in Sacramento.

4.2 CEO's Report

Jan Corea stated she collaborated with Strategic Plan leads on the process for implementing the next stage of the CABE Strategic Plan—2019-2024. Jan Corea also attended mini conference presented with la Universidad Pedagógica Nacional and San Diego State University in Tijuana and La Cosecha in New México. Jan Corea stated that, Rubí Flores was hired as the CABE Acting Director for Professional Learning. Jan Corea stated that submitted a written report which highlights the goal areas and forecast the travel for December 2019– April 2020.

4.3 Region Representatives' Report (Region 1, 2, 3, 4 & 5)

Annie Rodriguez attended the CABE Monterey Regional Conference, worked with the region representatives on the Chapter of the Year.

Annie Duong stated that there are five chapters in her region. The Woodland chapter is doing great with their fundraiser.

Esabel Cervantes Babione stated that Madera chapter is doing well. Esabel stated that the Regional conference was successful. The Pajaro Valley chapter is very active.

Carolina stated the Whittier chapter is active and she will be meeting with them on Friday. Carolina stated that the Pepperdine chapter has a new president. Carolina stated the Long Beach chapter has been difficult to contact but will continue to reach out.

Mary Ybarra stated that Palm Springs is trying to become active. The Coachella chapter is very active. Mary stated that the Riverside chapter is active. The San Diego chapter had their annual meeting. Mary stated that a new chapter will start in San Bernardino chapter. The Riverside BEST awards will be on Monday, April 20, Riverside Convention Center.

Annie Rodriguez stated that the Ventura chapter had a successful annual conference. The Antelope Valley chapter is also very active.

4.4 Directors' Report

Rosa Armstrong stated she attended the Monterey Regional Conference.

4.5 CABTE Report

Jan Corea shared the affiliate page on the CABE website.

4.6 CTA Report- (report online)

Veronica Miranda-Pinkney stated that CTA is working hard to get the Schools & Communities First initiative on the November 2020 ballot. CTA is asking if CABE would write a resolution in support of this initiative. Veronica Miranda-Pinkney stated that CTA will support CABE as a Silver sponsor.

4.7 Legislative Report-

Martha Zaragoza-Diaz stated that CABE has been requested to take a support position on the proposed federal legislation, "Diversify Act" by the Learning Policy Institute. The bill has been introduced by Representative Garcia of Illinois in the House of Representatives. Essentially, the bill proposes to increase the current **Teacher Education Assistance for College and Higher Education (TEACH)** Grant Award amounts. The intent of TEACH is to provide sufficient financial incentive to successfully recruit and retain high quality professionals in fields and communities where they are most needed. Martha Zaragoza-Diaz stated the State Board of Education is scheduled to meet January 8th and 9th, 2020. Martha Zaragoza-Diaz invited the Board members to testify at this State Board meeting.

MOTION #3-TO SUPPORT THE FEDERAL LEGISLATION, "DIVERSIFY ACT".

Move: Barbara Flores

Second: Marlene Batista

Approved: Yes

SESSION FIVE -Action Items

5.1 Financial Package and Budget Variance Report for July – October 2019

Yvette Chong-Coontz stated the Audit Report is complete and available for the board. Yvette Chong-Coontz stated the total current assets are \$2,163,481 compared to October 2018 of \$1,351,543. The total revenue is \$821,412 compared to October 2019, \$830,955. Yvette Chong-Coontz stated that the revenue is usually low during this time of year due to expenses prior to the annual conference. Yvette Chong-Coontz stated the property and equipment, net is \$3,692,962.

MOTION #4- TO APPROVE BUDGET AND VARIANCE REPORT FOR JULY-OCTOBER 2019 AS PRESENTED

Moved: Annie Duong

Second: Carolina Serna

Approved: Yes

5.2 CABE Employee Handbook

Cynthia Vasquez stated the Employee handbook was updated to reflect new laws with legal assistance from Mary Hernandez, legal counsel. Joshua Jauregui presented some of the updates such as flexible work schedules, catastrophic, title changes, and benefits such as professional development for staff members, maternity and family leave.

MOTION #5-TO APPROVE THE UPDATED CABE EMPLOYEE HANDBOOK.

Moved: Elodia Ortega-Lampkin

Second: Esabel Cervantes Babione

Approved: Yes

SESSION SIX- INFORMATIONAL ITEMS

6.1 Form 990

Yvette Chong-Coontz stated that CABE paid taxes on the parking. It is considered an employee benefit.

6.2 Board Awards

Olivia Yahya stated that the Board members who had nominated a person or entity at the last Board meeting on September 21, 2019 were asked to provide the bio and rationale of their candidates to be added to the online selection/voting process. The online selection/voting process was sent to the Board Members on December 9, 2019. A majority vote was received for the following were selected as Board Awardees:

Cleveland Schools Remembers-Courage to Act; Jorge Ramos-Media, Communications and Advocacy; Sobrato Family Foundation—CABE Vision and Leadership; and Jim Cummings & Steven Krashen – CABE Legacy.

6.3 Policies Subcommittee

Annie Rodriguez stated that the Bylaws Committee; Olivia, Annie, Marissa, and Elena participated in a conference call on December 2. The Bylaws Committee will have a conference call in January to review findings and compare the nomination election and compare to the Bylaws and Policies for consistency. The Bylaws Committee will bring recommendations to the Board at the April Board Meeting.

6.4 Book project with Sandra Silberweig

Jan Corea stated that she and Barbara Flores met, and it was decided to suspend the book contract with Sandra Silberweig.

6.5 EWIG- EL Roadmap Policy Implementation Grant

Jan Corea stated that the Budget Act of 2019, Section 84, provides for an Educator Workforce Investment Grant Program (EWIG) to support one or more competitive grants for professional learning opportunities for teachers and paraprofessionals across the state. Jan Corea stated there are two \$5 million grants. This grant is specifically for implementation of the English Learner (EL) Roadmap Policy. The eligibility requirements are Lead applicants must be an IHE or a Non-Profit organization with demonstrated expertise in developing and providing professional learning to teachers and paraprofessionals in public schools serving kindergarten and grades one to twelve. Jan Corea stated she has reached out to key partners to work with CABE: Wexford, Inc., San Diego COE and other statewide COEs: Orange, Fresno, Butte, and others.

LUNCH

SESSION SIX – (cont.)

6.6 Strategic Plan Highlights

CABE 2020 – Delma Chwilinski stated CABE 2020 will be at the Hilton San Francisco Union Square, Parc 55, and Nikko Hotel. Delma Chwilinski stated the two-day institutes will be at the Hotel Nikko. Delma Chwilinski highlighted events at CABE 2020: Jim Cummins is the keynote at the opening session; Huda Essa will be the keynote on Thursday; and Maria Hinojosa will be the keynote on Friday. Laurie Nesrala-Miles stated that she will provide the assignments to the board. Laurie Nesrala-Miles stated that she is asking for Board members to introduce the featured speakers.

Project DELIGHT – Maria Villa stated that this is the 3rd year of implementation of the federal grant, Project, **Dual Language Educational Leadership Initiative Guided High-Quality Training (DELIGHT)**. Maria Villa stated that Project DELIGHT is working with the Fontana USD and Rialto USD to support the EL instruction. DELIGHT uses professional development (PD) for educators and families to create high-quality Dual Immersion programs, from elementary to middle school, at district and site levels. Maria Villa stated that she and Dr. Gonzalez will be presenting some of the data at the CABE 2020. Maria Villa presented some highlights and activities of the KMS year 2 -quarter 2, November 2018- February 2019.

Dual Language Teacher Academy – Rubí Flores stated that the Dual Language Teacher Academy is an initiative created a comprehensive and strategic program that would prepare teachers that would give them the tools they would need to teach in a dual

language program. Cynthia Vasquez Petitt stated a CABE Professional Learning Team (Rubi, Maria, Ivannia, and Jan) was formed and is collaborating with the CABE Educational Advisory team. Cynthia Vasquez Petitt stated there will be issued a certificate given to participants that complete modules are completed. Project BEST has been delivered PD that correlate with the modules as well as Project DELIGHT.

CABE Menu of Services – Jan Corea stated that the CABE website has resources, calendar of events, one-day regional conferences and upcoming events. Jan Corea highlighted the flyers in the Board packet: Project 2Inspire, Support for Immigrants program, and Plaza Comunitaria. Jan Corea stated there are cards regarding Prop 58 in English and Spanish and holiday cards for each board members.

6.7 Pedagogical Critical Conversations: Translanguaging

Cristina Alfaro stated that Translanguaging is a “hot topic” and asked for the board to provide feedback on Translanguaging.

6.8 Observer Report - Annie Duong stated everyone was respectful.

Timekeeper Report - Rosa Armstrong stated that the meeting was on time.

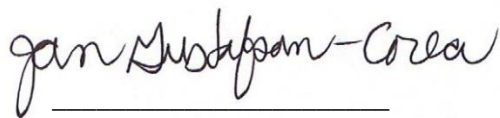
6.9 Meeting Adjourned at 3 p.m.

Next regular meeting on April 7, 2020 at CABE 2020.

Attested and Approved by



CABE President, Olivia Yahya



CABE CEO, Jan Gustafson-Corea